

## **REGISTER AS A MANAGER/VOLUNTEER**

Log on to [www.usahockey.com](http://www.usahockey.com)

Click on Players, mouse down to Register On-Line

Click on Ice Managers/Volunteers

Click on REGISTER NOW

Fill out all pertinent questions...

Upon completion, you will receive a 14 digit alpha/numeric code.

Please email your confirmation number/code to me for processing!

[ike.moradshahi@comcast.net](mailto:ike.moradshahi@comcast.net)

There is no cost associated with Registering as a Manager/Volunteer

## **BACKGROUND SCREENING**

Log on to [www.hockeyoregon.org](http://www.hockeyoregon.org)

Click on Screening

Click on Current List of Screens & Pending Status

Check to see if your name appears on this list

If your name appears in **RED** or if your name is **NOT ON THE LIST**, you will need to submit for screening.

### **TO ORDER A BACKGROUND SCREENING:**

Click on "more" under the heading: Online Background Screening Program Instructions

Print: OSHA Screening Instructions 2008 and the OSHA Screening Disclosure 2008

Log on to : <http://www.mybackgroundreport.com>

Follow the instructions on the on-line screening form

A major credit card or VISA/MASTERCARD DEBIT Card is required for payment (\$21.50)

Upon completion of your submission, fill out and sign the OSHA Screening Disclosure Form

You may fax the form to: 503-293-4031

Or You may scan and email the form to: [oshatreasurer@comcast.net](mailto:oshatreasurer@comcast.net)

Or You may mail the form to: Oregon State Hockey Association

4840 SW Western Avenue

Suite 7000

Beaverton, Oregon 97005

The signed Screening Disclosure must be sent to OSHA by one of the methods above to fully complete your screening.